BY SPEED POST

प्रसार भारती
PRASAR BHARTI
(भारत का लोक सेवा प्रसारक)
(INDIA'S PUBLIC SERVICE BROADCASTER)
दूरदर्शन केन्द्र : अहमदाबाद
DOORDARSHAN KENDRA : AHMEDABAD
DRIVE IN ROAD, THALTEJ, AHMEDABAD 380054

GSTN : 24AAAJP0288R1ZL email: enggstoreddkahm@gmail.com , Phone : (079)-26859115

INQUIRY LETTER

Inquiry No.	1(2)/AC PLANT/E(E/S)/2026-2/AHM

Date	20	11	2026

TO,

विषय :- डीडीके अहमदाबाद में **4 X 70 TR CENTRAL AC PLANT** के लिए वार्षिक रखरखाव के लिए पूछताछ
Sub: Inquiry for Yearly Maintenance of 4 X 70 Tr AC Plant at DDK Ahmedabad.

कोटेशन प्राप्त करने की नियत तिथि	10.12.2026	Time By : 15.00 Hrs.

श्रीमान,

निम्नलिखित मदों के लिए विशिष्टताओं के अनुरूप मुहरबंद कोटेशन आमंत्रित किए जाते हैं:-

Sr. No.	Description Of Item	Qty.	Specification
1.	डीडीके अहमदाबाद में **4 X 70 TR CENTRAL AC PLANT** के लिए वार्षिक रखरखाव Yearly Maintenance of 4 X 70 Tr Central AC Plant at Doordarshan Kendra	job	As per **'Annexure-I'**

लिफाफा, जिसके ऊपर नीचे लिखा है, सामान्य नियमों और शर्तों के खंड 'ए' के अनुसार भेजा जाना चाहिए।

संविदा दर संख्या।	
नियत तारीख	
वस्तु	

कृपया नियम और शर्तों को ध्यान में रखते हुए कोटेशन प्रस्तुत किया जा सकता है, अन्यथा कोटेशन अस्वीकार कर दिया जाएगा।

टिप्पणी:

(i) फर्म या उनके अधिकृत प्रतिनिधि समापन समय के बाद अर्थात् 10.12.2026 को 15.30 बजे बोलियों के उद्घाटन में भाग ले सकते हैं।

(ii) वितीय बोलियां सीलबंद लिफाफों में होनी चाहिए।

निविदा https://epublish.gov.in और http://prasarbharati.gov.in/pbtenders पर भी उपलब्ध है ।

20/11/26

(देवेन्द्र कुमार जैन)
सहायक निदेशक (अभि.)
कृते उप महानिदेशक (अभि.)

देवेन्द्रकुमार जैन/Devendra Kumar Jain
सहायक निदेशक (अभि.)/Assistant Director (E)
दूरदर्शन केन्द्र/Doordarshan Kendra
अहमदाबाद/Ahmedabad-380054.

GENERAL TERMS AND CONDITION

A. The sealed quotation should reach on or before the specified date in the enquiry letter addressed to the **Dy. Director General (E), Prasar Bharati, Doordarshan Kendra, Drive in Road, Thaltej, Ahmedabad-380054.**

THE COVER SHOULD BE SUPERSCRIBED WITH THE FOLLOWING:

a. Reference to letter of enquiry.
b. Due date of opening quotation.

B. This office takes no responsibility for delay, loss or non-receipt of quotations/documents sent by post where as reserves the right to accept or reject any part of the tender without assigning any reasons.

C. Corrections if any must be attested. All rates shall be indicated both in words as well as in figures, where there is a difference between rates quoted in words and figures, rate quoted in words will prevail. The firm has to submit the signed copy of the Terms and Conditions along with the quotation. The submission is for the acceptance of the general terms and conditions without which the quote would be rejected.

D. Forward your quotation along with the authorization letter from the manufacture/ Authorized Dealer.

E. RIGHT OF ACCEPTANCE:
This office reserves the right to reject the lowest tender or any or all the tenders without assigning any reason whatsoever.

F. QUOTATIONS VALIDITY:
Quotation should be valid for a minimum period up to 30 June 2026.

G. QUALIFYING BID:
The vendor may quote separate rates for accessories, but while awarding winner, total cost of the tender will be taken into consideration. (i.e. L1 will be decided on total cost of the system).

H. GURANTEE TERMS:
The supplier should provide warranty / guarantee for minimum one years and onsite support. Any parts failing during the guarantee period shall be repaired /replaced free of charge by the supplier at the installation site.

I. Qualification Criteria

1. Bidder should have experience of minimum three years in the field of maintenance of A. C. plant. Details of experience must be enclosed.
2. The bidder should have valid GST / PAN number. It is required to mention GST/ PAN number and must enclose copy of the registration.

J. PRICE & STATUATORY DUTIES:

1. It should be mentioned specifically whether the price quoted includes all taxes and duties.

2. GST or other duties and levies where legally leviable and intended to be claimed should be distinctly and separately mentioned in the quotation. Where it is not done no claim for GST will be admitted at any later stage and no ground whatsoever.

3. GST registration No. should be mentioned.

4. This office will not issue any Form such as 'C', 'D' etc.

K. PAYMENT TERMS:

1. Payment will be made, after completion of work in good condition and submitting the invoice for the same. No advance payment will be made.

2. Payment would be in Indian Rupees by NEFT / RTGS.
3. Payment would be made in the name of company.

L. COMPLIANCE TO ANNEXURE -I

a) Compliance statement in respect of all the points laid down in this Specification is to be enclosed along with the offer in the format given below.

b) Compliance statement in the format mentioned below shall only be accepted.

c) The manufacturer/dealer should also record the performance figures of their equipment offered in the quote for which the compliance statement is enclosed. The figure so mentioned should be supported by record of these in the technical literature enclosed with the tender and reference to the page number of enclosed literature for all features and technical specifications should be mentioned in the compliance Statement. Any deviation from the specification detailed in the compliance statement is to be highlighted separately.

Sl.No Of DD specs	DD specs	Compliance	Performance Fig. of Equipment Offered	Reference to the Page no. enclosed literature	Deviation in Case of non compliance	Optional Items if any required .to make the system compliant to DD specs	Features in the offered product which exceeds DD Specs

M. ENCLOSURES:

The firm must submit the following enclosures along with the tender.

1) Financial bid with all quoted items as per annexure I.

2) Compliance statement with respect to all the points of the specifications in Annexure-I.

3) Signed copy of general terms and condition by the authorized person. Printed terms and conditions of tendering firms will not be considered as forming part of their tender

5) Any other document mentioned elsewhere in the tender document.

The tender is liable to be rejected in the absence of the above enclosures with the sole responsibility of the tenderer.

N. THE TENDERER CAN SUBMIT THEIR BIDS, IF THEY CAN PROVIDE THE SERVICES MENTIONED ABOVE.

O. Completeness of the work

The contractor should be self sufficient to complete the work with the satisfaction services for the tenderer. Any short coming noticed at any stage is liable for the tender to be rejected, with the sole responsibility of the tenderer.

CHECK LIST

Please ensure to check the following before submitting quotation otherwise, quotation will be liable for rejection:

1	Price	Price quoted both in figures and words are correct. However price quoted in words will prevail, if there is any difference.
2	Validity of offer	Up to 30 June 2027.
3	Payment terms quoted *	No advance/part payment will be made. Payments will be done on satisfactory completion of work, if accepted by this office. Payment will be made in INR only.
5	Delivery period	The work is to be completed within time frame from the date of work order.
6	Packing & forwarding charges.	Should be clearly indicated. Mentioning "EXTRA" will not be acceptable. Delivery is to be made at **Doordarshan Kendra, Drive In Road, Thaltej, Ahmedabad-54**
7	Payment of statutory levies/ Taxes	Levis/Taxes if any are to be clearly mentioned.
8	Compliance	Compliance as per clause 'L' confirming to technical Specification of Annexure-I.
9	Enclosures	As per clause "M" of GTC

ANNEXURE-1

MAINTENANCE OF 4 X 70 TR AC PLANT AT DDK AHMEDABAD

Following works to be carried out in Blue Star make A. C. Plant (4 x 70 TR) Model No: LCWX 1070 DiC of DDK, Ahmadabad (Including all required Material).

A.C. PLANT:

01. Maintenance of (4 x 70 TR) Central A. C. with Chiller & Condenser water pump motor.

(i) De-scaling work of 04 Nos. of condenser units.
(ii) Alignment work of 04 Chiller water pump.
(iii) Alignment work of 04 condenser Water Pump.
(iv) Replacement of compressor Oil in Plant No 1 & 2 (compressor oil will be provided by this office.)

02. Maintenance of AHUs – Total 8 Nos:
Type of AHUs: DOUBLE SKIN AHUs (ZECO MAKE).

(i) Maintenance 08 Nos. of AHUs including cleaning of air filters, adjusting Belt Tension, Greasing the Bearings of Motors etc.
(ii) Cleaning of Cooling Coil of all 08 Nos. of AHUs with chemical.
(iii) Checking of all the Valves and Dampers for smooth operation.

GIRNAR

Signature of Tenderer with Seal

Bill of Material:

Sr. No.	Description	Qty	Unit Price	Total Rs.
01	**Maintenance of (4 x 70 TR) Central A. C. with Chilled & Condenser water pump motor. AT DDK AHMEDABAD** (i) De-scaling work of 04 Nos. of condenser units. (ii) Alignment work of 04 Chiller water Pump (iii) Alignment work of 04 Condenser water Pump. (iv) Replacement of compressor Oil in Plant No 1 & 2, (Compressor Oil will be provided by this office) **Maintenance Work of AHU's** (i) Maintenance 08 Nos. of AHUs including cleaning of air filters, adjusting Belt Tension, Greasing Bearing of Motors etc. (ii)Cleaning of Cooling Coil of all 08 Nos. of AHUs with chemical. (iii) Checking of all the Valves and Dampers for smooth operation	**Job Work**		
	Total Amount		**Rs.**	
	GST @ __%		**Rs.**	
	Grand Total		**Rs.**	

Signature of Tenderer with Seal